



Professional IT and Outsourcing Training in Bangladesh

Course Name: Professional Graphics Design

This course is for those learner who want to build their career based on outsourcing/freelancing platform and for those learners want to build their career for IT environment **Professional Graphics Design**. **Professional Graphics Design** is the best practice for the beginner in outsourcing career because there are so many job posting in different outsourcing media such as upwork, elance, freelancer, fiverr etc globally. Also client are frequently hiring new profile from this environment. That's why we suggest **Professional Graphics Design** for the new comers in outsourcing environment.

Course Content of Professional Graphics Design

Adobe Photoshop Training Content:

- | | |
|---|----------------------------|
| ❖ Select Tool or Move Tool | ❖ Eraser Tool |
| ❖ Rectangular Marquee Tool (Makes a rectangular selection (or a square, when used with the Shift key).) | ❖ Background Eraser Tool |
| ❖ Elliptical Marquee Tool (Makes an elliptical selection (or a circle, when used with the Shift key).) | ❖ Magic Eraser Tool |
| ❖ Single Row Marquee Tool (Defines the border as a 1-pixel-wide row.) | ❖ Gradient Tool |
| ❖ Single Column Marquee Tool (Defines the border as a 1-pixel-wide column.) | ❖ Paint Bucket Tool |
| ❖ Lasso Tool (The Lasso tool is useful for drawing freeform segments of a selection border) | ❖ Blur Tool |
| | ❖ Sharpen Tool |
| | ❖ Smudge Tool |
| | ❖ Dodge Tool |
| | ❖ Burn Tool |
| | ❖ Sponge Tool |
| | ❖ Pen Tool |
| | ❖ Freeform Pen Tool |
| | ❖ Add Anchor Point Tool |
| | ❖ Delete Anchor Point Tool |
| | ❖ Convert Point Tool |

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- ❖ Polygonal Lasso Tool (The Polygonal Lasso tool is useful for drawing straight-edged segments of a selection border)
- ❖ Magnetic Lasso Tool
- ❖ Quick Selection Tool
- ❖ Magic Wand Tool
- ❖ Crop Tool
- ❖ Slice Tool
- ❖ Slice Select Tool
- ❖ Eyedropper Tool
- ❖ Color Sampler Tool
- ❖ Ruler Tool
- ❖ Note Tool
- ❖ Count Tool
- ❖ Spot Healing Brush Tool
- ❖ Healing Brush Tool
- ❖ Patch Tool
- ❖ Red Eye Tool
- ❖ Brush Tool
- ❖ Pencil Tool
- ❖ Color Replacement Tool
- ❖ Mixer Brush Tool
- ❖ Clone Stamp Tool
- ❖ Pattern Stamp Tool
- ❖ History Brush Tool
- ❖ Art History Brush Tool
- ❖ Horizontal Type Tool
- ❖ Vertical Type Tool
- ❖ Horizontal Type Mask Tool
- ❖ Vertical Type Mask Tool
- ❖ Path Selection Tool
- ❖ Direct Selection Tool
- ❖ Rectangle Tool
- ❖ Rounded Rectangle Tool
- ❖ Ellipse Tool
- ❖ Polygon Tool
- ❖ Line Tool
- ❖ Custom Shape Tool
- ❖ 3D Object Rotate Tool
- ❖ 3D Object Roll Tool
- ❖ 3D Object Pan Tool
- ❖ 3D Object Slide Tool
- ❖ 3D Object Scale Tool
- ❖ 3D Rotate Camera Tool
- ❖ 3D Roll Camera Tool
- ❖ 3D Pan Camera Tool
- ❖ 3D Walk Camera Tool
- ❖ 3D Zoom Camera Tool
- ❖ Hand Tool
- ❖ Rotate View Tool
- ❖ Zoom Tool



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Adobe Illustrator Training Content:

- ❖ Selection Tool
- ❖ Direct Selection Tool
- ❖ Group Selection Tool
- ❖ Magic Wand Tool
- ❖ Lasso Tool
- ❖ Pen Tool
- ❖ Freeform Pen Tool
- ❖ Add Anchor Point Tool
- ❖ Delete Anchor Point Tool
- ❖ Convert Point Tool
- ❖ Type Tool
- ❖ Area Type Tool
- ❖ Type on a Path Tool
- ❖ Vertical Type Tool
- ❖ Vertical Area Type Tool
- ❖ Vertical Type on a Path Tool
- ❖ Line Segment Tool
- ❖ Arc Tool
- ❖ Spiral Tool
- ❖ Rectangular Grid Tool
- ❖ Polar Grid Tool
- ❖ Rectangular Tool
- ❖ Rounded Rectangular Tool
- ❖ Ellipse Tool
- ❖ Polygon Tool
- ❖ Star Tool
- ❖ Flare Tool
- ❖ Pen Brush Tool
- ❖ Pencil Tool
- ❖ Smooth Tool
- ❖ Path Eraser Tool
- ❖ Blob brush Tool
- ❖ Eraser Tool
- ❖ Scissors Tool
- ❖ Knife Tool
- ❖ Rotate Tool
- ❖ Reflect Tool
- ❖ Scale Tool
- ❖ Shear Tool
- ❖ Reshape Tool
- ❖ Width Tool
- ❖ Wrap Tool
- ❖ Twirl Tool
- ❖ Pucker Tool
- ❖ Bloat Tool
- ❖ Scallop Tool
- ❖ Crystallize Tool
- ❖ Wrinkle Tool
- ❖ Free Transform Tool



Professional IT and Outsourcing Training in Bangladesh

Outsourcing Platform (Upwork.com) Environment:

- ❖ How to create profile based on **Professional Graphics Design** in upwork.com
- ❖ How to decoration your profile overview based on **Professional Graphics Design** in upwork.com
- ❖ How to add portfolio/sample work in your profile in upwork.com
- ❖ How to add skills based on **Professional Graphics Design** in upwork.com
- ❖ How to perform skill wise exam in upwork.com
- ❖ How to find job by search filter in upwork.com
- ❖ How to find real and valid client work in upwork.com
- ❖ How to apply a job based on fixed price method in upwork
- ❖ How to apply a job based on hourly method in upwork.com
- ❖ How to write job application based on client job description for upwork.com
- ❖ Perfect time of apply job in upwork.com
- ❖ How to handle client job interview in upwork.com
- ❖ How to accept job offer from upwork.com
- ❖ How install time tracker and manage client job for upwork.com
- ❖ How to upload work for client in upwork.com
- ❖ How to maintenance client job after hiring
- ❖ How to withdraw payment form upwork.com
- ❖ How to get international payoneer materCard
- ❖ How to get skroll payment system
- ❖ How to add local bank account in upwork.com
- ❖ Total management of upwork.com



Professional IT and Outsourcing Training in Bangladesh

Outsourcing Platform (Eance.com) Environment:

- ❖ How to create profile based on **Professional Graphics Design** in elance.com
- ❖ How to decoration your profile overview based on **Professional Graphics Design** in elance.com
- ❖ How to add portfolio/sample work in your profile in elance.com
- ❖ How to add skills based on **Professional Graphics Design** in elance.com
- ❖ How to perform skill wise exam in elance.com
- ❖ How to find job by search filter in elance.com
- ❖ How to find real and valid client work in elance.com
- ❖ How to apply a job based on fixed price method in elance.com
- ❖ How to apply a job based on hourly method in elance.com
- ❖ How to write job application based on client job description for elance.com
- ❖ Perfect time of apply job in elance.com
- ❖ How to handle client job interview in elance.com
- ❖ How to accept job offer from elance.com
- ❖ How install time tracker and manage client job for elance.com
- ❖ How to upload work for client in elance.com
- ❖ How to maintenance client job after hiring
- ❖ How to withdraw payment form elance.com
- ❖ How to get international payoneer materCard
- ❖ How to get skroll payment system
- ❖ How to add local bank account in elance.com
- ❖ Total management of elance.com



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Outsourcing Platform (Freelancer.com) Environment:

- ❖ How to create profile based on **Professional Graphics Design** in freelancer.com
- ❖ How to decoration your profile overview based on **Professional Graphics Design** in freelancer.com
- ❖ How to add portfolio/sample work in your profile in freelancer.com
- ❖ How to add skills based on **Professional Graphics Design** in elance.com
- ❖ How to perform skill wise exam in freelancer.com
- ❖ How to find job by search filter in freelancer.com
- ❖ How to find real and valid client work in freelancer.com
- ❖ How to apply a job based on fixed price method in freelancer.com
- ❖ How to apply a job based on hourly method in freelancer.com
- ❖ How to write job application based on client job description for freelancer.com
- ❖ Perfect time of apply job in freelancer.com
- ❖ How to handle client job interview in freelancer.com
- ❖ How to accept job offer from freelancer.com
- ❖ How install time tracker and manage client job for freelancer.com
- ❖ How to upload work for client in freelancer.com
- ❖ How to maintenance client job after hiring
- ❖ How to withdraw payment form freelancer.com
- ❖ How to get international payoneer materCard
- ❖ How to get skroll payment system
- ❖ Total management of freelancer.com



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Outsourcing Platform (Fiverr.com) Environment:

- ❖ How to create profile based on **Professional Graphics Design** in fiverr.com
- ❖ How to decoration your profile overview based on **Professional Graphics Design** in fiverr.com.com
- ❖ How to add portfolio/sample work in your profile in fiverr.com
- ❖ How to add skills based on **Professional Graphics Design** in fiverr.com
- ❖ How to find job by search filter in fiverr.com
- ❖ How to find real and valid client work in fiverr.com
- ❖ How create GiG based on **Professional Graphics Design** in fiverr.com
- ❖ How to promotion your GiG in fiverr.com
- ❖ How to response a client when buy your GiG from fiverr.com
- ❖ What will have to do when submitting work to client following working teams and conditions
- ❖ What fiverr working terms and conditions
- ❖ How to withdraw money from fiverr.com
- ❖ Total management of fiverr.com

And More Outsourcing Platform:

- ❖ Knowledge about **Peopleperhour.com**
- ❖ Knowledge about **guru.com**
- ❖ Knowledge about **microworker.com**
- ❖ When your job apply time
- ❖ What should be done for getting a job within short time
- ❖ What should be remove from your habit to be an excellent freelancer
- ❖ What should be add in your habit to be an excellent freelancer
- ❖ And More.....

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Support from Matrix Outsourcing Solutions:

- ❖ How to create outsourcing website profile and 100% complete profile.
- ❖ How to pass 6-8 exam for each outsourcing earning profile.
- ❖ How to create perfect cover letter for each category job posting.
- ❖ How to apply and active MasterCard from each outsourcing earning website.
- ❖ Your first three or four client interview practically solve by us.
- ❖ After taking course from Matrix Outsourcing Solution then you will get life time course related client + working help
- ❖ We are all time on online/Skype/Yahoo Messenger/Gtalk.
- ❖ Enjoy the course as friendly environment.

Why Choose Matrix Outsourcing Solutions:

- ❖ Client Project Wise Practical Training
- ❖ Per-time Outsourcing Management
- ❖ Full-time Outsourcing Management.
- ❖ IT & Outsourcing base Training
- ❖ Course Related Support 24 Hours Live Support
- ❖ Opportunity of Backup & Solving Class
- ❖ Online Base Training Opportunity You Can Get Staying at Home
- ❖ Helpful Training Who Get Retirement From Job
- ❖ Outsourcing Company Management
- ❖ How to Lead IT Firm Successfully

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Professional IT and Outsourcing Training in Bangladesh

Professional Graphics Design Training Fee and Class:

Total Class = 30 (Weekly 3 Class)

Course Fee = **Tk.12,000**

Class Duration = 2 Hours

Contact Address of Matrix Outsourcing Solutions:

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